



**बौदा कृषि एवं प्रौद्योगिक विश्वविद्यालय , बौदा-210001, उ०प्र०**  
**Banda University of Agriculture & Technology, Banda-210001**

**CAREER ADVANCEMENT SCHEME (CAS)**  
**Application Form for Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)**

**PART-A: General Information & Academic Background**

S.N.	Particulars	Details
1.	Name (In BLOCK Letters)	
2.	Father's/Mother's/Husband's Name	
3.	Date & Place of Birth	
4.	Sex	
5.	Marital Status	
6.	Nationality & Domicile	
7.	Category (SC/ST/OBC/PWD/General)	
8.	Address for correspondence (with Pin code)	
9.	Mobile number	
10.	Telephone no.	
11.	Email ID	
12.	Permanent Address (with Pin code), in case different from correspondence address	
13.	Department	
14.	Current Designation and Academic Level	
15.	Ph.D. Degree in the subject Concerned/ relevant/allied discipline (Yes/No). Please specify, the date of Degree awarded (Date is Considered as displayed on degree or Approved by EC of University, Proof to be attached)	
16.	Date of Last appointment/Promotion ( as applicable, specify Order number)	
17.	Date of eligibility	
18.	Period of Assessment	
19.	Period on leave during the years of assessment (specify details of different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation, as applicable)	
20.	Date of Joining in the post of Assistant Professor in the Academic Level 12/ Selection grade	
21.	Date of completion of 3 yrs In the post of Assistant Professor in Academic Level 12/ Selection grade	
22a.	Any one of the following: completed one course / programme from amongst the categories of Refresher Courses/ Research Methodology Workshops/Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/ Faculty Development Programme/ <b>Winter School/ Summer</b>	



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		<b>School/ CAFT/ Training etc.</b> of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration) during the period of assessment. <b>(Yes or no).</b> If yes, specify details of Orientation course. (Proof shall be attached) <b>Or</b>																																						
22b.		completed one MOOCs course (with e certification) during the period of assessment. <b>(Yes or no).</b> If yes, specify details of Orientation course. (Proof shall be attached) <b>Or</b>																																						
22c.		contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment. <b>(Yes or no).</b> If yes, specify details of Orientation course. (Proof shall be attached)																																						
23.		A minimum of seven publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period. <b>(Yes or no).</b> If yes, specify details of publication. (Proof shall be attached)																																						
24.		Evidence of guiding doctoral candidates. (For the Main Supervisor: One Doctoral Candidate For the Co- supervisor: Two Doctoral Candidates. ) <b>(Yes or no).</b> If yes, specify details. (Proof shall be attached)																																						
26.	<b>Academic Qualifications:- (High School till Post Graduation)</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 20%;">Examination</th> <th style="width: 20%;">Name of Board / University</th> <th style="width: 15%;">Year of Passing</th> <th style="width: 15%;">Division/ Class Grade</th> <th style="width: 15%;">Subject/s</th> <th style="width: 25%;">Rank and Remark if any</th> </tr> </thead> <tbody> <tr> <td>Matriculation /High School</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Intermediate (10+2)</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Graduation</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Post Graduation</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other , if any</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Examination	Name of Board / University	Year of Passing	Division/ Class Grade	Subject/s	Rank and Remark if any	Matriculation /High School						Intermediate (10+2)						Graduation						Post Graduation						Other , if any					
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Intermediate (10+2)																																								
Graduation																																								
Post Graduation																																								
Other , if any																																								
27.	<b>Research Degree (s):</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 25%;">Degree</th> <th style="width: 25%;">Title</th> <th style="width: 25%;">Date of Award</th> <th style="width: 25%;">University</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				Degree	Title	Date of Award	University																																
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	M. Phil			
	Ph.D. / D. Phil			
	D.Sc. / D. Lit			
	Other (Please Specify)			

  

28.	<b>Particulars of NET/JRF/SLET/GATE etc.</b>						
S. N.	Name of the Test	Name of the Test conducting body	Month and Year	Roll No.	Subject	Score, where applicable	

  

29.	<b>Service Records</b>						
S. N.	Post/ Designation	Name of Employer	Date of		Pay Scale/Pay Band & AGP	Reason of Leaving	Major achievement
			Joining	Leaving			

  

30.	Period of teaching experience (in years) <b>a. Undergraduate:</b> <b>b. Postgraduate:</b>
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31.	<b>Courses taught at various levels during the academic year</b>					
<b>Under Graduate</b>						
S. N.	Academic Session	Semester	Course Name	Credit hrs	Name (s) of teacher (s) if taught jointly	
<b>Post Graduate</b>						
S. N.	Academic Session	Semester	Course Name	Credit hrs	Name (s) of teacher (s) if taught jointly	
<b>Ph.D.</b>						
S. N.	Academic Session	Semester	Course Name	Credit hrs	Name (s) of teacher (s) if taught jointly	

  

32.	<b>Guiding of students</b>				
<b>a. Guiding of students Master's Students</b>					
S. N.	Name of Students	Degree Programme	Year of passing	Thesis Title	As Major guide/ Co-guide



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	<b>b. Guiding of students Ph.D. Students</b>							
	<b>S. N.</b>	<b>Name of Students</b>	<b>Degree Programme</b>	<b>Year of passing</b>	<b>Thesis Title</b>	<b>As Major guide/ Co-guide</b>		
33.	<b>Field of Specialization under the subject/Discipline :</b>							
34.	<b>Details of Course/Programme/Workshop/MOOCs attended or completed</b>							
	<b>a. Details of Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching-Learning-Evaluation, Technology Programmes/ Faculty Development Programmes/ Winter School/ Summer School/ CAFT/ Training etc.</b>							
	<b>S. N.</b>	<b>Details of Programme</b>	<b>Place</b>	<b>Period</b>		<b>Sponsoring/Organising Agency</b>		
				<b>From</b>	<b>To</b>			
	<b>b. MOOCs completed with e-certification</b>							
	<b>S.N.</b>	<b>Details of MOOC</b>	<b>Subject</b>	<b>Certificate providing Agency</b>	<b>Date of certification</b>	<b>E-certification no.</b>		
	<b>c. Contribution towards development of e-content/MOOCs in 4-quadrants</b>							
	<b>S.N.</b>	<b>Details of e-contents/MOOCs in 4-quadrants</b>	<b>Quadrants developed</b>	<b>No. of Modules</b>	<b>Course</b>	<b>Sponsoring agency</b>	<b>Year</b>	<b>Level (UG/PG/other)</b>
	<b>d. Contribution towards conduct of MOOCs</b>							
	<b>S. N.</b>	<b>Details of MOOC</b>	<b>Subject</b>	<b>Sponsoring Agency</b>	<b>Year</b>	<b>Level (UG/PG/other)</b>	<b>E-certification no.</b>	

(Signature of Candidate)  
Name & Designation



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*I do certify that I have completed all the above requirements for the promotion under CAS.*

Signature with date

Recommended and forwarded for promotion under CAS from Academic Assistant Professor  
(Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A) to Dr.  
..... w.e.f. ....

**Head of Department/In-charge**

**Dean**

*Note: Please send 6 copies of duly filled-in performa*

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<b>Application for the promotion of (please ✓)</b>	<input type="checkbox"/> Assistant Professor Stage-II (AL-10to 11)
	<input type="checkbox"/> Assistant Professor Stage-III (AL-11to 12)
	<input type="checkbox"/> Associate Professor Stage-IV (AL-12 to 13A)
	<input type="checkbox"/> Professor Stage-V (AL-12 to 13A)

Assessment period: From ..... to.....

Part-B: Academic Performance Assessment

**SECTION B.1:**

**TEACHING, LEARNING, EVALUATION RELATED ACTIVITIES**

**1. Teaching Activity (Details of Lectures, Tutorials, Practicals and other teaching related activities)**

Grading Criteria:

- I. 80% & above - Good
- II. Below 80% but 70% & above-Satisfactory
- III. Less than 70% - Not satisfactory

S.N .	Academic Session/Semester	Name of Course/ paper	Level (UG/PG/Ph.D)	Teaching Mode	Lectures/Tutorials/ Practicals/ Other related activities		% of Assigned Classes Taught	Grading as per Annual Assessment Report (AAR) for the assessment period for this section
					Class Assigned	Class Taught		
<b>Overall Grading</b>								



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**SECTION B.2:**

**ADMINISTRATIVE SUPPORT, EXAMINATION AND EVALUATION DUTIES, STUDENT RELATED CO-CURRICULAR, EXTENSION AND FIELD BASED ACTIVITIES, RESEARCH AND ACADEMICS RELATED ACTIVITIES**

**2. Students related activities/research activities:**

Grading Criteria:

- I. Good - Involved in at least 3 activities
- II. Satisfactory - 1-2 activities
- III. Not-satisfactory - Not involved / undertaken any of the activities

**(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden, In-charge/Nodal Officer etc.**

S.No.	Nature of Activity	Designation	University/ College/ Department	Duration	
				From	To

**(b) Examination and evaluation duties assigned by the university or attending the examination paper evaluation/ question-papers setting for university/college examinations.**

S.No.	Nature of Activity	Designation	Name of University/Institute	Duration	
				From	To

**(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services etc.**

S.No.	Name/ Nature of Activity	Designation	Duration	
			From	To

**(d) Organizing seminars/ conferences/ workshops/ training, other college/university activities.**

S.No.	Nature of Activity	Name of Activity	Designation	Venue	Duration	
					From	To



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(e) Evidence of actively involved in guiding Ph.D students.

S.No.	Name of Student & ID	Name of Department & College	Designation	Status		
				Registered	Thesis Submitted	Degree Awarded

(f) Conducting minor or major research developmental/in-house project sponsored by University/national or international agencies.

S.No.	Title of the Project	Budget	Funding Agency	Status (Completed/ongoing)	Duration	
					From	To

(g) At least one single or joint publication in peer-reviewed or UGC list of Journals.

S.No.	Title of the paper	Journal Name	Year	Volume & Page no./DOI	ISSN No	*NAAS rating/Impact factor	**Authorship	Reference no. of NAAS /UGC CARE list

\* NAAS rating/Impact factor to be determined from the latest published NAAS/ Thomson Reuter's list

\*\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**Overall Grading For B.2**

No. of activities covered*	
Overall Grading	

\*Note: Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents for the activities/experience claimed)

**SUMMARY OF GRADING FOR THE ACADEMIC YEAR**

S.No.	Activity	Section	Gradation (To be given/ verified by HoD/Dean)
1.	Teaching Activity	B.1	
2.	Student Related/Research Activity	B.2	





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**Overall Grading for the Academic Year for the Section B,1 and B.2\* .....**

\*Note: Overall grading for the Academic Year is to be defined as follows:

- i. Good: Good in B1 and good or satisfactory in B2
- ii. Satisfactory: Satisfactory in B1 and good or satisfactory in B2.
- iii. If neither good or satisfactory in overall grading.

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<b>Application for the promotion of (please ✓)</b>	<input type="checkbox"/> Associate Professor Stage-IV (AL-12 to 13A) <input type="checkbox"/> Professor Stage-V (AL-12 to 13A)
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Assessment period: From ..... to.....

**SECTION B.3:**  
**ACADEMIC & RESEARCH CONTRIBUTION**

**1. Published Research Papers in Referred/Peer-Reviewed or UGC-listed Journals:**

S.No .	Title of the paper	Journal Name	Year	Volume & Page no./DOI	ISSN / ISBN No	*NAAS rating/Impact factor	**Authorship	Reference no. of NAAS /UGC CARE list

\* NAAS rating/Impact factor to be determined from the latest published NAAS/ Thomson Reuter's list

\*\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**2. Publications (other than Research paper)**

**2a. Books authored which are published by:**

**(i) International Publishers**

S.No.	Title of Book(s) with page no.	Name of Author & Date of Publication	Name of Editor & Publisher	ISBN No	Whether Peer reviewed	*Authorship	Supporting documents (Page No.)
1							
2							
3							

\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**(ii) National Publishers**

S.No.	Title of Book(s) with page no.	Name of Author & Date of Publication	Name of Editor & Publisher	ISBN No	Whether Peer reviewed	*Authorship	Supporting documents (Page No.)
1							
2							
3							

\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**(iii) Chapter in Edited Book**

S.No.	Title of Chapter/ Paper(s) with page no.	Title of Book(s) & Month & year of publication	Name of Editor & Publisher	ISBN No	Whether Peer reviewed	*Authorship	Supporting documents (Page No.)
1							
2							
3							

\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**(iv) Editor of Book by International Publishers**

S.No.	Title of Book(s) with page no.	Name of Author & Date of Publication	Name of Editor & Publisher	ISBN No	Whether Peer reviewed	*Authorship	Supporting documents (Page No.)
1							
2							

\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**(v) Editor of Book by National Publishers**

S.No.	Title of Book(s) with page no.	Name of Author & Date of Publication	Name of Editor & Publisher	ISBN No	Whether Peer reviewed	*Authorship	Supporting documents (Page No.)
1							
2							

\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**2b. Translation works in Indian and Foreign Languages by qualified faculties**

**i. Chapter or Research Paper**

S.No.	Title of the paper	Journ al Name	Yea r	Volum e & Page no./D OI	ISS N/ ISBN No	NAAS rating/Imp act factor	*Authors hip	Referen ce no. of NAAS /UGC CARE list	Supporti ng documen ts (Page No.)

\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**(ii) Book**

S.No.	Title of Book(s) with page no.	Name of Author & Date of Publication	Name of Editor & Publisher	ISBN No	Whether Peer reviewed	*Authorship	Supporting documents (Page No.)

\* The authorship is to be filled as:

- i. One of Two authors
- ii. For more than two authors:
  - First/Principal/ Corresponding Author
  - Joint Author

**3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**

**3a. Development of Innovative pedagogy**

S.No.	Name of Module	Subject	Stream	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3b. Design of new curricula and courses:**

S. No.	Name of curricula/course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3c. MOOCs:**

**3c.1. Development of complete MOOCs in 4 quadrant for a course with credits**

S. No.	Details of MOOC (with no. of quadrant)	Credits	Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3c.2. MOOCs (developed in 4 quadrant) as per module/Lecture**

S. No.	Details of MOOC (with no. of quadrant)	Details of Module	Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3c.3. Content writer/subject matter expert for each module of MOOCs (at least one quadrant)**

S. No.	Details of MOOC (with no. of quadrant)	Details of Module	Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3c.4. Course Coordinator for MOOCs (4 credit course)**

S. No.	Details of MOOC (with no. of quadrant)	Credits	Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3d. Development of E-Content:**

**3d.1. Development of E-Content in 4 quadrants for a complete course/e-book**

S. No.	Details of E-content (with no. of quadrant)	Course/E-book	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3d.2. E-content (developed in 4 quadrant) per module/Lecture**

S. No.	Details of E-content (with no. of quadrant)	Module	Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3d.3. Contribution to development of E-content module in complete course/paper/e-book (at least one quadrant)**

S. No.	Details of E-content (with no. of quadrant)	Details of Module	Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

**3d.4. Editor of E-content for (4 credit course) complete course/paper/e-book**

S.No.	Details of E-content (with no. of quadrant)	Course/Paper/E-content	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Supporting document (Page No.)

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**4a. Research guidance**

**(i) Guiding of M.Phil/ PG Thesis/Dissertation**

S. No.	Name of Students	Degree Programme	Year of Degree awarded	As Major guide/Co-guide/Member	Supporting document (Page No.)

**(ii) Guiding of Ph.D. Students**

S. No.	Name of Students	Degree Programme	Year of Degree awarded/submitted		As Major guide/Co-guide/Member	Supporting document (Page No.)
			Year of Degree awarded	Year of Degree submitteds		

**4b. Research/Developmental/ In-house Projects Completed**

S. No.	Title of the project	Status of PI*	Name of Sponsoring/ Funding Agency	Period (from –to)	Duration (in months)	Total Grant/ Funding received (Rs.)	Supporting document (Page No.)

\*Indicate, whether you are Sole PI/ PI/ Co-PI in the project

**4c. Research/Developmental/ In-house Projects ongoing :**

S. No.	Title of the project	Status of PI*	Name of Sponsoring/ Funding Agency	Period (from –to)	Duration (in months)	Total Grant/ Funding received (Rs.)	Supporting document (Page No.)

\*Indicate, whether you are Sole PI/ PI/ Co-PI in the project

**4d.Consultancy:**

S. No.	Title	Name of Sponsoring/ Funding Agency	Period (from – to)	Duration (in months)	Period	Whether routed through Parent University	Supporting document (Page No.)



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**5 a. Patent**

S. No.	Title *	Area/Subject	Date of Award	Level (International/National)	Reference No.	Sponsoring Agency	Supporting document (Page No.)

**\*Only patents awarded are to be mentioned**

**5b. Policy Document (Submitted to an International body/16organization like UNO/ UNESCO/ World Bank/ International Monetary Fund etc. or Central Government or State Government)**

S. No.	Title	Area/Subject	Date of Publication/ Submission	Level (International/National/ State)	Reference No.	Sponsoring Agency	Supporting document (Page No.)

**5c. Awards/Fellowships/Recognition**

Sl. No.	Name of Awarding Body	Name of the Award/ Fellowship/Honor	Date	International/National/ State/University	Awarding Organization	Supporting document (Page No.)

**6. \*Invited lectures/Resource Person/paper presentation in Seminars/Conferences/full paper in Conference Proceeding (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceeding will be counted only once)**

Sl. No.	Title of the Invited Lecture delivered/Paper presented	Details of Conference/ Seminar/FDP and Organizing Institution	Date/ Duration	Category ( International (abroad)/ International (within country)/National/State/ University)	Please select Invited Talk/Paper Presented	Supporting document (Page No.)

**Note: For the purpose of calculating research, the combined research score from the categories of Policy Document and Invited lectures/Resource Person/ Paper presentation shall have an upper capping of thirty percent of the total research score.**

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**PART-C: OTHER RELEVANT INFORMATION**

- (a) Membership/Fellowship of Learned bodies / Societies:
- (b) Literary, cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained:
- (c) Please give details of any other credential, significant contributions, awards received, responsibilities, etc. not mentioned earlier.
- (d) Future Plans (In approximately 150 words):

**LIST OF ENCLOSURES:** *(Please attach self-certified copies of certificates, sanction orders, papers, etc. wherever necessary)*

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**PART D- DECLARATION**

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents attached with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Date:

Place:

**Signature**

**Name & Designation of the Applicant**

Certified that.....has been working as  
..... in this Department since .....

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/ documents provided and enclosed herewith by the applicant.

Head of the Department

Verified and Forwarded by

Dean

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**बाँदा कृषि एवं प्रौद्योगिक विश्वविद्यालय , बाँदा-210001, उ०प्र०**  
**Banda University of Agriculture & Technology, Banda-210001**

**PART E- Certificate (To be filled by Establishment Office)**

- i. Verified that the information furnished by the Teacher with regard to service particulars, class, research achievements/publications etc are correct.
- ii. For the assessment period (from.....to ..... )
- iii. No minor /major penalty has been imposed on him/her during the said assessment period.
- iv. The work and conduct of Dr. ....as observed from  
the Annual Assessment Report for the assessment period has been found to be satisfactory.
- v. AAR grading for the assessment period are given below:

<b>Assessment Period</b>						
<b>Grading by the Reporting officer</b>						

**Remarks by Director concerned:**

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