

THE STATUTES

STATUTES

CHAPTER -1

GENERAL

Definition : 1. In these statutes :-

- (a) 'Academic year means a twelve month period preferably between July to June during which a cycle of work is completed;
- (b) 'Act' means the Uttar Pradesh Krishi Evam Prodyogik Vishavidyalaya Adhiniyam, 1958 as amended by the U.P. Universities (Re-enactment and Amendment) Act 1974;
- (c) 'Section' means a section of the Act.
- (d) 'Semester' means a division of an academic year which shall ordinarily consist of 16-18 weeks with at least 100-110 effective days subject to such changes as may be made by the Academic Council from time to time. There shall be two semesters in an academic year.
- (e) 'Standing Committee' means the appropriate committee of the academic Council elected/formed under Statute 11 of Chapter IV of the First Statutes made under Section 28 (a) of the Act."

CHAPTER-II

OFFICERS OF THE UNIVERSITY

Section 8 (A) (IX)

In addition to the officers named in section 8 (A) of the Act, following shall also be the officers of the University :

- (i) University Librarian.

THE COMPTROLLER

Section 28 (C)

In exercise of the powers and discharge of duties mentioned in section 13, the comptroller shall :

- (i) be the custodian of all properties of the University.
- (ii) issue notices and maintain the minutes of all meetings of the Board and of any Committee appointed by the Board.
- (iii) conduct the official correspondence of the Board.
- (iv) supply to the Chancellor copies of the agenda of the meetings of Board as soon as they are issued, and minutes of the meetings ordinarily within a month of each meeting.
- (v) collect income and fees and disburse the payments and maintain the account of the University.
- (vi) sign all contracts made on behalf of the University; and
- (vii) perform such other duties as may be required from time to time by the Board or the Vice-Chancellor.

THE REGISTRAR

Section 14 (5) and Section 28 (c)

In exercise of the powers and the discharge of the duties mentioned in section 14, the Registrar shall;

- (i) issue notices and maintain the minutes of the meetings of the Academic Council;
- (ii) conduct the official correspondence of the Academic Council;

- (iii) be responsible for admission of students to the University including the supervision of the entrance examination :
- (iv) have charge of registration of students to the University and maintain a register of all degrees and diplomas conferred by the University ; and
- (v) maintain a register of Registered Graduates.

DEAN OF STUDENT WELFARE

Section 15 and 28 (c)

The Dean of Student Welfare shall in addition to the duties mentioned in section 15 :

- (i) organise messing arrangements for students;
- (ii) obtain medical advice and assistance for students;
- (iii) make arrangements for scholarship, stipends, part-time employments and other such assistance;
- (iv) obtain travel facilities for holidays;
- (v) communicate with the guardians of students concerning the welfare of the students;
- (vi) exercise general control over the physical education programme at University, medical and health services, and
- (vii) be responsible for student discipline as specified under Chapter IV.

UNIVERSITY LIBRARIAN

Section 28 (c)

1. The University Librarian shall be a whole time officer of University.
2. It shall be the duty of the University Librarian to maintain all the libraries on the University campus and to organise their services in the manner most beneficial to the needs of teaching, research and extension.
3. He shall be directly responsible to the Vice-Chancellor.
4. He shall make an Annual Report to the Vice-Chancellor on the condition and needs of the University Libraries.
5. He shall prepare the annual budget of the University Libraries.

CHAPTER-III

THE BOARD OF MANAGEMENT

1. As nearly as may be, one-third of the members of the Board shall retire every year.
2. The following members of the Board, First constituted, shall serve for the period specified below :

| | Year |
|--|------|
| One representative of Registered Graduates | 1 |
| An outstanding woman social worker preferably having back ground of rural advancement. | 1 |
| An eminent Agricultural Scientist | 2 |
| A Progressive Farmer. | 2 |
| A distinguished industrialist or manufacturer having special knowledge of or practical experience in agricultural development. | 2 |
| A Livestock breeder. | 1 |
| One member of the Legislative Council. | 3 |
| Two members of the Legislative Assembly. | 3 |

- *3 (अ) प्रबन्ध मण्डल के अन्तर्गत एक वित्त उप समिति होगी।
- (ब) वित्त उप समिति के अध्यक्ष कुलपति होंगे। वित्त सचिव, कृषि सचिव, शिक्षा सचिव अथवा उनके द्वारा नामित संयुक्त सचिव स्तर के अधिकारी तथा प्रबन्ध मण्डल के एक गैर सरकारी सदस्य वित्त उप समिति के सदस्य होंगे।
- (स) वित्त उप समिति के सचिव अर्थ नियंत्रक होंगे।
- (द) ऐसे सभी मामले जिनमें वित्तीय उपाय निहित हो पहले वित्त समिति के समक्ष विचारार्थ प्रस्तुत किये जायेंगे। तदुपरान्त समिति की संस्तुति सहित प्रबन्ध मण्डल के समक्ष रखे जायेंगे।
- (य) यदि प्रबन्ध परिषद वित्त उप समिति की संस्तुति से सहमत न हो तो मामला पुनः वित्त उप समिति को सन्दर्भित किया जायेगा तथा प्रबन्ध परिषद असहमति के उन कारणों एवं आधारों को स्पष्ट रूप से उल्लिखित करेगी जिनके कारण वित्त उप समिति की संस्तुतियों को स्वीकार किया जाना उचित नहीं समझा गया।
- (प) वित्त उप समिति की द्वितीय संस्तुति पर विचार करने के उपरान्त प्रबन्ध परिषद अपने विवेकानुसार निर्णय लेगी।
- (ज) वित्त उप समिति की संस्तुतियों के आधार पर लिये गये अपने किसी पूर्व निर्णय में परिवर्तन/संशोधन करने से पूर्व प्रबन्ध परिषद ऐसे सभी प्रकरण वित्त उप समिति को अनिवार्य रूप से सन्दर्भित करेगी।
- (ह) वित्त उप समिति की बैठक के कोरम के लिये कम से कम तीन सदस्यों की उपस्थिति अनिवार्य होगी।
- (ई) वित्त उप समिति की बैठकें लखनऊ में ही आयोजित की जायेंगी तथा बैठक करने के कम से कम तीन सप्ताह पूर्व विचाराधीन मामलों के विवरण अनिवार्य रूप से प्रशासनिक एवं वित्त विभाग को उपलब्ध करवा दिये जायेंगे।

Chancellors notification No. E-2154/GS dt 4-4-1995

CHAPTER-IV

ACADEMIC COUNCIL

Section 16 (2) and 28 (a)

1. The Academic Council shall consist of the Deans of the Colleges, Director of the Agricultural Experiment Station, Director of Extension, the Heads of Departments (or persons acting in the foregoing positions), all professors and one person elected by the Board of each Faculty of the University out of the members of the Faculty. The term of members elected by the Board of each Faculty shall be one year. Membership on any standing committee of the Academic Council shall be open to a member of a Faculty and carries with it the privileges of the floor of the Academic council including that of voting, so long as such membership continues.
2. All other officers of the University as listed in the Act and Statutes shall be ex-officio members of the Academic Council.
3. The Vice-Chancellor shall be presiding officer of the Academic Council but in his absence or inability to preside, this function shall be exercised by one of the Deans nominated by the Vice-Chancellor.
4. The Academic Council shall hold at least four regular meetings during the academic year on dates to be fixed by it. Special meetings of the Academic council may be called at any time by the Vice-Chancellor.
5. A Special meeting of the Academic Council shall also be convened upon written requisition of one-third of the membership of the Academic Council and delivered to the Secretary of the Academic Council, such meetings to occur not later than ten calendar days after receipt of such requisition by the Secretary, unless the requisition designates as later date, which shall be the date of the special meeting. Written notice of regular meetings shall be sent to all members at least five days before the meetings. Written notice of a special meeting with a list of the subjects to be considered shall be sent to all members at least three days before the meeting. Only subjects specifically listed in the notice of special meeting may be considered at that meeting. A QUORUM for any regular or special meeting of the Academic Council shall consist of one-third of the total membership of the Academic Council.
6. Except as otherwise provided in these Statutes the Academic Council shall determine:
 - (i) requirements for admission to the several colleges and other teaching divisions.
 - (ii) questions of education policy.
 - (iii) relations between colleges, and other teachings divisions.

- (iv) changes in the amount, character or quality of work required for admission to the colleges, and other teaching division, and
- (v) the degree and diploma which shall be awarded and the conditions for their award.
- 7. The Academic Council shall elect a Committee on Student Discipline which may appoint one or more Discipline Boards on which unless the Academic Council determines otherwise, there shall be student representatives.
- 8. The Academic Council shall recommend candidates for diplomas, degrees and certificates to be considered by the Vice-Chancellor.
- 9. The Academic Council shall recommend the establishment, amalgamation, division or abolition of Faculties or Departments,
- 10. All new lines of work involving general education policy shall be established upon the approval of the Academic Council except as otherwise provided in the Statutes.
- 11. The Academic Council shall elect annually by ballot from its membership a committee on (i) Educational Policy (ii) the Library and (iii) Students Discipline and such other standing committee as it may from time to time authorise.

CHAPTER-V

COLLEGE

Section 28 (i)

- 1. The University may have the following colleges :
 - (a) College of Agriculture.
 - (b) College of Veterinary Science and Animal Husbandry.
 - (c) College of Technology.
 - (d) College of Home Science.
 - (e) College of Fisheries.
 - (f) College of Forestry
 - (g) College of Horticulture
 - (h) College of Dairy Technology
- 2. There shall be a Dean of each college who shall be the Chief Executive and Academic Officer of the College and shall be the Dean of Faculty.

CHAPTER-VI

FACULTIES

Section 17 (i) (2), (3) and Section 28 (b)-

- 1. The University may have the following Faculties :
 - (a) Faculty of Agriculture.
 - (b) Faculty of Veterinary Science and Animal Husbandry.
 - (c) Faculty of Technology.
 - (d) Faculty of Home Science.
 - (e) Faculty of Fisheries.
 - (f) Faculty of Forestry
 - (g) Faculty of Horticulture
 - (h) Faculty of Dairy Technology

2. Each Faculty shall consist of departments which shall undertake teaching, research and extension in their respective subjects.
3. The Department under each Faculty shall be as recommended by the Academic Council and approved by the Board.
4. The Board of each Faculty shall be constituted as follows:
 - (i) The Dean of the Faculty, who shall be the Chairman,
 - (ii) Heads of Departments, Professors, Associate Professors, and Assistant Professors of the Subject taught in the Faculty,
 - (iii) Director of the Agricultural Experiment Station.
 - (iv) Director of Extension services.
5. Subject to the provisions of the Act, the Board of a Faculty shall have the following powers.
 - (i) Subject to the jurisdictions of the Academic Council as provided in Chapter III, to have jurisdiction in all educational matters falling within the scope of its programmes.
 - (ii) to determine its curricula.
 - (iii) to appoint its own committees.
 - (iv) to elect its own Secretary.

CHAPTER VII

THE DEANS OF FACULTIES

Section 17 (4) and (7)

1. The Dean of the College shall be the Chief Executive officer of the Faculty responsible to the Vice-Chancellor for its administration.
2. In the absence of the Dean for a period not exceeding three months, a Head of Department nominated by the Dean shall act as Dean.
3. The Dean of a Faculty shall have the following powers and duties.
 - (i) He shall be responsible for the organisation and conduct of teaching, research and extension work of the departments comprised in the Faculty and for that purpose shall pass such orders as might be necessary in consultation with the Head of the Department concerned.
 - (ii) He shall look into and be responsible for the due observance of the statutes and other regulations relating to the Faculty.
 - (iii) He shall preside over meetings of the Board of the Faculty.
 - (iv) Without prejudice to the right of any member to present any matter to Board of the Faculty, he shall formulate and present policies to the Board of the Faculty for its consideration.
 - (v) He shall make reports to the Vice-Chancellor on the work of the College.
 - (vi) He shall supervise the registration and progress of the students in the College.
 - (vii) He shall be responsible to the Vice-Chancellor for the educational use of the building and rooms assigned to the college and for the general equipment of the college as distinct from that of the separate departments.
 - (viii) He shall serve as the medium of communication for all official business of the college with other authorities of the University, the Students and the public.
 - (ix) He shall normally represent the college for specific conferences.
 - (x) He shall prepare the budget of the college in consultation with the Advisory Committee of the College.
 - (xi) He shall be entitled to grant casual leave to the teachers of the Faculty.

CHAPTER-VIII
THE DEPARTMENT

Section 28 (i)

1. The Department shall be the primary unit of education and administration. It shall carry on programmes of instruction, research and where appropriate, extension in a particular field of knowledge.

CHAPTER-IX
HEAD OF DEPARTMENT

Section 17 (7)

1. The Head of each Department, who shall hold the rank of professor, shall be responsible to the Dean of the College for the organizational operations of the Department.
2. The Head of a Department shall have the following powers and duties :
 - (i) He shall be responsible for the organization of the work of the department for the quality and efficient progress of that work and for formulation and execution of departmental policies and for the execution of the University and college policies in so far as they affect the department.
 - (ii) He shall report on the teaching, research and extension work of the department to the Dean of the College;
 - (iii) He shall have general supervision of the work of students in the department;
 - (iv) He shall prepare the departmental budget;
 - (v) He shall be responsible for distribution and expenditure of departmental funds and for the care of departmental property.

CHAPTER-X
DIRECTOR OF AGRICULTURAL EXPERIMENT STATION

Section 18 (c)

1. The Director of the Agricultural Experiment Station shall co-ordinate all research in the University in Co-operation with the Deans of the respective Colleges.
2. There shall be a Research Advisory Committee composed of the Vice-Chancellor as Chairman, the Director of the Agricultural Experiment Station as Secretary and the Deans of the Colleges and the Director Extension as members. This Committee shall advise the Vice-Chancellor regarding (a) allocation of fund for research (b) the conditions for accepting grants, and (c) any other matters affecting the research programme of the University.

CHAPTER-XI
DIRECTOR OF EXTENSION

Section 28 (c)

1. The Director of Extension shall plan and execute all extension programmes and activities in co-operation with the Deans of the Colleges.
2. There shall be an Extension specialist in such department as may recommended by the Academic Council and approved by the Board.
3. The Extension specialist shall hold academic rank and be a member of the staff of one of the departments, but in the carrying on of field activities, shall be under the supervision of the Director of Extension.
4. In accordance with procedure prescribed in these Statutes, the Director of Extension may propose the appointment of such other supervisory and technical staff members as required.

5. There shall be an Extension Advisory Committee composed of the Vice-Chancellor as chairman, the Director of Extension Services as Secretary, and the Deans of Colleges, and the Director of Experiment Station as members. The Committee shall advise the Vice-Chancellor (a) regarding co-ordination of the University extension programme with State and National Programmes (b) allocation of funds for extension work, and (c) ways and means of increasing the effectiveness of the University's extension programme.

CHAPTER-XII

CLASSIFICATION OF THE TEACHERS OF THE UNIVERSITY

Section 28 (d) ;

1. The Board of Management shall, from time to time determine after considering the recommendation of the Academic Council in this behalf, the classification of the teaching staff of the University with appropriate designations, i.e. Professors, Associate Professors/ Readers, Assistant Professors/Lecturers and the like. The Board shall also have power to alter or modify such classification in any particular case.
2. The teachers of the University shall be employed on a whole-time basis on the scales of pay approved for the University provided that the proportion of time of the teachers to be devoted to teaching, research and extension or administrative duties should be specified in their contract of employment.

CHAPTER-XIII*

APPOINTMENT OF STAFF

1. (a) All appointments shall be made strictly on the basis of merit.
- (b) In case of direct recruitment to non-teaching posts, 18% and 2% vacancies shall be reserved for scheduled castes and scheduled tribes candidates respectively. In case, suitable SC/ST candidates, are not found for selection, the vacancies shall be treated as unreserved and will be filled by general candidates. Such unfilled reserved vacancies shall not be carried over to the next selection.
- (c) In the case of teaching posts there will be no reservation for the candidates of scheduled castes and scheduled tribes. They shall be called for interview, if they fulfil the minimum qualification, even if they are lower in the order of merit and provided other things are found equal, they would be given preference.
- (d) A dependent (wife or husband, son, unmarried daughter and widowed daughter) of an employee of the University who meets with untimely death or gets permanent disability during the service period may be appointed on any non-teaching post for which he/she is suitable and fulfils the minimum qualifications, without selection procedure.
- * (e) In case of appointment through personal promotion scheme approved by Government of Uttar Pradesh for teachers under G. O. No. 840/12-8-400(19)/84 dated 10-9-1994, appointment shall be made as per the Government Orders referred to above and as amended from time to time.

* [Chancellors Letters E-6053/G.S. (18GS/B) Dt. 4-2-1984]

WITH THE PROVISIO THAT

- (i) The above facility (at d) will be given to only the dependents of employees who have put in at least 3 years continuous service in the University and only if there is no other earning member in the family of the deceased.

- (ii) If there are more than one member in the family of deceased; desirous to get employment, then the appointing authority shall select one of such persons on the basis of suitability particularly considering the interest of the widow and minor members of the family of the deceased.
- (iii) Such appointment shall be made only against an existing vacancy.
- 2. Appointments to the various categories of posts in the University shall be made as herein after prescribed.
- 3. No selection for any appointment under these statutes shall be made except after advertisement of the vacancy in at least three newspaper having adequate circulation in the country.
Provided that no such advertisement in newspapers shall be necessary in the case of an appointment for the post of Dean and Head of Department . Appointment to these positions shall be made in the manner prescribed hereinafter.
- 4(a) * (1) The Dean of Faculty shall be appointed from amongst the professors in the Faculty concerned.
- 4(a) (2) The Selection Committee for the appointment of a Dean of Faculty shall consist of
 - (i) The Kulpati who shall be the Chariman thereof :
 - (ii) One Dean of Faculty to be nominated by the Kulpati
 - (iii) One representative to be nominated by the Director General, Indian Council of Agricultural Research, New Delhi.
 - (iv) Two experts to be nominated by the Kuladhipati.
- 4(a) (3) The term fo the Dean shall be three years.
- 4(a) (4) The term of the Dean so appointed can be extended for a further period of three years but in no cases a Dean can hold the post for more than two terms.
- 4(b) The Selection Committee for the appointment of a Director of Agricultural Experiment Station or a Director of Extension shall consist of.
 - (i) The Kulpati who shall be the Chairman there of;
 - (ii) The Deans of two Faculties to nominated by the Kulpati;
 - (iii) Two experts to be nominated by the Kuladhipati
- 4(c) (i) The Head of a Department shall be appointed from amongst the Professor in the Department in order of seniority provided that he has not been debarred from holding any administrative office during the preceding three years.
- (ii) The term of Head of Department shall be of three years, which shall not be extended.
- 4(d) The Selection Committee for the appointment of a Professor, Associate Professor, Assistant Professor or a teacher shall consist of :
 - (i) The Kulpati who shall be the Chairman thereof;
 - (ii) The Dean of the Faculty concerned;
 - (iii) One Head of the Department to be nominated by the Kulpati.
 - (iv) Two experts to be nominated by the Kuladhipati.

Provided that if the Kulpati (Vice-Chancellor) is for any reason, not available to participate in any meeting of the Selection Committee constituted under clause (d), then in the case of Associate Professors, Assistant Professors and equivalent Posts, he may by general or special orders require the Prati-Kulpati (pro-Vice-Chancellor) or the Dean of the Faculty concerned to preside over the Selection Committee and perform functions of the Chairman.

* Chancellors notification No. E-207/GS. dt 13.01.1998

- (e) The Selection Committee for the appointment of any other officer of the University whose appointing authority is the Kulpati or the Board, not covered by the preceding clause, shall consist of five persons on the staff of the University to be nominated by the Kulpati, three of whom shall be the rank of Deans or Directors or Professors one of whom shall be appointed by the Kulpati as Chairman unless the Kulapati chooses to be Chairman himself.
- 5. Where the Kuladhipati is satisfied that in the special circumstances of the case a Selection Committee cannot be constituted in accordance with the provisions of clause (4) he may direct the constitution of the Selection Committee in such manner as he thinks fit.
- 6. (a) A panel of six or more experts in each subject of study shall be drawn up by the Kuladhipati after consulting the corresponding faculty in Indian Universities or such other academic bodies or research institutions in or outside, Uttar Pradesh as the Kuladhipati may consider necessary. Every expert nominated by the Kuladhipati under clause (4) shall be a person whose name is born on such panel.
- (b) The panel referred to in sub-clause (a) shall be revised every two years.
- (c) Kuladhipati may intimate in specified order a larger number of names of experts than required under clause (4) for serving as his nominees on the Selection Committee. In such a cases on any person whose name appears higher in the specified order not being available for a meeting of the Selection Committee, person whose name appears nearest lower in the specified order shall be requested to serve on the Committee.

Explanation I :

For the purposes of this clause a branch of subject in which a separate course of study is prescribed for a post-graduate degree shall be a separate subject of study.

Explanation II :

Where the post of teacher to be selected is common to more than one subject of study, the expert may belong to any of such subjects of study.

- 7. The Selection Committee shall, by majority of its total membership, recommend one more but not more than three, names for each post to the Kulpati and where more than one names are recommended, the order of preference shall also be indicated.
- 8. (a) Where the Kulpati approves the name or any of the names recommended by the Selection authority, he shall make the appointments, and where such appointment is subject to the approval of the Board or the appointing authority, the Kulpati shall make recommendation to the Board for such approval or appointment as the case may be.
- (b) Where the Kulpati does not approve the name or any of the names recommended by the Selection Committee, or as the case may be, the Board does not approve the recommendation on of the Kulpati, the post shall be re-advertised.
- 9. Where the board is the appointing authority or the appointment is to be made subject to the approval of the Board, the Kulpati may after considering the recommendations of the Selection Committee constituted for the purpose, make temporary appointments to such, posts in the University as cannot be kept vacant without detriment to the work, for a period not exceeding 6 months or till the next meeting of the Board, whichever is earlier. Such appointments shall invariably be placed before the Board at its next meeting for ratification and shall be continued only if approved by the Board.
- (i) In case of urgency where the prescribed procedure for filling a post is likely to take considerable time and in the opinion of Kulpati the proper education of students would consequently suffer if immediate action is not taken, he may against the sanctioned strength of staff for a Department fixed by the

Board of management from time to time, make after recording the reasons and circumstances, adhoc appointments of staff up to the level of Assistant Professors for a period not exceeding six months, either on the recommendation of the Dean and the Head of the Department concerned or on the basis of recommendations of a Selection Committee to be constituted by the Vice-Chancellor himself for such a purpose.

- (ii) Such adhoc appointments made in this manner will automatically cease without any formal notice after the expiry of six months from the date of appointment or the appointment of a person for the relevant-positions through the process of regular selection, whichever is earlier, and the incumbents holding adhoc appointments made against this provision will not be entitled either to any seniority, increment or any other claim on the basis of adhoc appointments or re-appointment only on this ground.
10. Appointments of all other staff not specifically provided for in the Act of these Statutes shall be made by the Kulpati with the approval of the Board except the following posts which may be filled by the Kulpati without reference to the Board namely;
- * (a) The non-teaching posts carrying a scale the maximum of which does not exceed Rs.34800/- including those which are filled by obtaining services of a person on deputation for a period up to three years from a regularly constituted service of State or Central Government or an autonomous body constituted by the State or Central Government. The upper limit of Rs. 34800/- will be subject to alteration from time to time, by the resolutions of the Board of management, on the basis of rationalisation or enhancement, occurring on the basis of the decision of the Government.
 - (b) The posts for which the Kulpati is the appointing authority under the provisions of the Act.
11. The posts of teachers falling vacant on account of leave/lien vacancies/retirement for periods varying from 3 months to 2 years may be filled through adhoc appointment by the Vice-Chancellor from amongst the persons working in the lower category on the basis of seniority subject to rejection of unfit with the condition that such adhoc appointment shall not exceed 6 months at a time and further with the clear understanding that the incumbent will have to his original post on the expiry of the adhoc appointment. However, such appointment will not in any circumstances last for more than 2 years.

* B.O.M. Meeting 138th Resolution No. 09 dt. 20.01.2009

CHAPTER-XIV

INSTITUTION OF DEGREES AND DIPLOMAS

*** Section 28 (f) :**

1. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board, grant the following degrees and diplomas
- (i) Bachelor of Science (Agriculture and Animal Husbandry.)*
 - (ii) Bachelor of Veterinary Science and Animal Husbandry.
 - (iii) Bachelor of Technology (Agricultural Engineering).
 - (iv) Bachelor of Technology (Civil Engineering).
 - (v) Bachelor of Technology (Electrical Engineering)
 - (vi) Bachelor of Technology (Mechanical Engineering)
 - (vii) Bachelor of Science (Home Science)
 - (viii) Diploma in Home Science .
 - (ix) Diploma/Certificate in Agro-Industrial Entrepreneurship.
 - (x) Diploma in Sericulture.

- (xi) Diploma in Agriculture and Food Processing
- 2. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board grant the following post-Graduate Degrees :
 - (i) Master of Science (Agriculture).
 - (ii) Master of Veterinary Science.
 - (iii) Master of Technology (Agriculture Engineering).
 - (iv) Master of Technology (Civil Engineering).
 - (v) Master of Technology (Electrical Engineering).
 - (vi) Master of Technology (Mechanical Engineering)
 - (vii) Doctor of Philosophy.*
- 3. The University shall, on the recommendation of the Academic Council and approval of the Board of Management withdraw any degree or diploma granted by it from a person on the following grounds :
 - (a) Conviction by a Court of law for an offence which in the opinion of the Academic Council and the Board of Management is a serious offence involving moral turpitude.
 - (b) Willful default in the payment of University dues provided that before making such a recommendation the person concerned shall be given an opportunity to show cause against proposed withdrawal.

CHAPTER-XV

HONORARY DEGREES

Section 28 (g)

- 1. The Board shall subject to confirmation by the Chancellor have power to confer Honorary Degree and other academic distinctions on the recommendation of the Academic Council.
- 2. All proposals for the conferment of Honorary Degrees shall be made to a Committee consisting of the Vice-Chancellor and the Deans of faculties and if accepted by the Committee, shall be placed before the Academic Council and the Board for approval before submission to the Chancellor for confirmation.

CHAPTER-XVI

FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES

Section 28 (k) :

The Board shall award Fellowships, Scholarships, Medals and Prizes on recommendation of the Academic Council which may make such recommendations either on its own initiative or on recommendations from any of the Board of Faculties.

CHAPTER-XVII

HOSTELS

Section 28 (j) :

- 1. The Board shall, on the recommendation of the Vice-Chancellor, establish hostels for all students of the University.
- 2. No student of the University shall be permitted to reside outside the hostels maintained by the University except with the permission of the Vice-Chancellor on the recommendation of the Dean of the Student Welfare.
- 3. No Hostels shall be abolished without the approval of the Board.

CHAPTER-XVIII
PROVIDENT FUND

Section 28 (e) :

1. In these Statutes :-

- (a) "Salary" mean monthly salary, and includes all fixed monthly allowances, by way of pay, acting or personal allowances, but does not include any other allowance.
- (b) "Servant" means every whole-time officer are servant of the University, other than one whose services have been lent to the University by Government or who is on leave from a Govt. post, appointed substantively by the University against a permanent post or temporarily against a temporary/permanent post either in the University itself or in any scheme running under the University.
- (c) "Subscriber" means a servant on whose be half a deposit is made under these statutes.
- * (d) "Saving Bank" means the Post Office Saving Bank/State Bank/Nationalised Banks/State Bank Saving Fund
- (e) "Interest" means the interest which is paid on a deposit in the Post Office Savings Bank/State Bank Savings Bank, as may be determined from time to time for deposit in the Post Office/Sate Bank/Savings Bank.
- (f) "Dependent" means any of the following relations of a deceased subscriber to a Provident Fund, viz, a wife, husband, parent, child, minor brother, unmarried sisters and deceased son's widow and child, where no parent of the subscriber is alive, a paternal grand parent.
- * 2. (a) Every servant of the University shall subscribe to the C.P.F. at the minimum rate of 10% P.M. of his salary.
- (b) 'Salary' means-Pay of the time scale attached with the post inclusive D.A. & A.D.A. if any.
- (c) Separate account shall be opened at the nationalised /State Banks in individual subscriber's name or in the consolidated fund of University.
- (d) Regular deductions shall be made through pay bills and in inordinate conditions on the approval of the Comptroller, in cash or by cheque.
- (e) Subscriber of the fund can permanently or a specified period can subscribe up to the maximum limit of 20% of his salary but will have no claim of University contribution of the excess subscription.
- (f) Fraction of a rupee shall be ignored in calculating 10% subscription.
- (g) Any subscriber on being leave other than full pay can reduce/stop/continue subscribing the fund.
- (h) Deducted amount shall be deposited in the account concerned within one week to save loss of interest thereon.
- (i) Comptroller of the University shall issue instructions and with the approval of Board of Management/ Govt. prescribe forms and Uniform pattern of correct maintenance of fund account.
- 3. (a) University shall offer own contribution at the flat rate of 10%.
- 4 (i) Investment in the Post Office cash certificate or in Government securities, Bank Fixed Deposits through the Post Office/State Bank of India of the amount to the credit of a subscriber in his Provident Fund is also permissible, if the subscriber so desires, on the conditions, that no security/F.D.R. of the Bank face value of less than Rs. 100/- is purchased at one time and that securities/F.D.R. are kept in the custody of the Accountant General P. & T./State Bank of India and the custody receipt is kept with the Comptroller.
- (ii) The Post Office cash certificates/State Bank Fixed Deposit Receipts, Government Securities, if purchased shall remain in the custody of the Comptroller.

- * 5. Subscribers to the P.F. on whose behalf accounts are opened at the Post Office/S.B.I. under the provisions of these Statutes, will not be deprived of their right to open ordinary private accounts in the Post Office/S.B.I. or to purchase Post Office Cash certificates or Govt. Securities or F.D.R. through the Post Office/State Bank of India.
6. The Board may, under such conditions as may be laid down by it, permit the payment of premia on life assurance policy or policies on the life of the subscriber out of his personal subscription to the Provident Fund account under clause 2 above. The amount to be deposited in the Post Office in the Provident Fund Account of the subscriber shall be reduced to the extent of such premia.
7. Withdrawal will be permitted when a subscriber's services in the University come to an end by his retirement, resignation, death or otherwise, provided that :
 - (i) No Servant whose services have been dispensed with for what, in the opinion of the Board is gross misconduct, shall be entitled to receive the amount of the contributions made by the University on his behalf and the interest thereon.
 - (ii) No servant shall be entitled to receive the amount contributed by the University on his behalf and the interest thereon unless he had been in the service of the university, at least 36 months from the date has been allowed. to subscribe to the Provident Fund and has been permitted to resign his appointment.
- Note :-** Any contribution and interest thereon withheld under the Statute shall belong to the University and shall be credited to the University account.
8.
 - (i) Advance from the fund shall be sanctioned under the noted conditions :-
 - (a) Recovery of temporary advance (s) shall be made up to the maximum of 36 equal installments.
 - (b) No interest on such advance (s) shall be realised from the subscriber.
 - (c) After rendering 20 years service, Non-refundable advance (s) upto 75% of the total deposit shall be sanctioned by the Vice-Chancellor on the recommendation of Comptroller for the purposes viz Marriage and higher education of the dependent (s), purchase of plot and construction there on, repair of house, severe prolonged illness of self and dependent (s)
9. The amount advanced under clause 8 shall be refunded to the fund by twenty four equal monthly installments. A subscriber may, however, at his option make payment in less than 24 installments or may repay two or more installments at the same time, Recoveries will be made monthly commencing from the first payment of a full month's salary after the advance is granted. The installments will be paid by compulsory deduction from salary or leave salary and will be in addition to the usual subscription.
10.
 - (i) Each subscriber must file in the office of the University a declaration in the Form II appended to these Statutes, showing how he wishes the amount of his accumulation in the fund to be dispensed in the event of his death or becoming insane.
Provided that if the subscriber has got dependents, he shall not be permitted to nominate any outsider.
 - (ii) The subscriber may, from time to time, change his nominees by a written application duly witnessed, to the Comptroller of the University. A register of such nominees shall be kept in the University office.
11. Any sum, standing to the credit of any subscriber to the fund at the time of his death and payable to any dependent of the subscriber or to such person as may be authorized by law to receive payment on his behalf shall, subject to any deduction authorized by the Statutes, vest in the dependent and shall be free from any debt or other liability incurred by the deceased or incurred by the dependent before the death of the subscriber.
- *12. Non-refundable advance can be sanctioned to those Government Employers/Officers who have been absorbed in the University service, out of the amount transferred to their C.P. Fund Account from their

G.P. Fund Account on the same terms and conditions as are applicable to the sanction of such advances to State Government Employees.”

- *13. Subscription to the fund shall be optional 4 months prior to retirement of the subscriber.

**Chancellors letter No. E-1232/G. S. dt 29-2-2000

FORM I

Month of

| Account number as in the Pass book | Name of Subscriber | His Subscription | Contribution by the University | Amount of advance refunded | Total |
|------------------------------------|--------------------|------------------|--------------------------------|----------------------------|-------|
| 1 | 2 | 3 | 4 | 5 | 6 |

Dated

Chandra Shekhar Azad
Krishi Evam Prodyogik Vishwavidyalaya, Kanpur

FORM II

(FOR Subscriber)

I hereby declare that in the event of my death or on my becoming insane, the amount of my credit in the Provident Fund Shall be distributed among the persons mentioned below in the manner shown against their names :

| Names and address of the nominee or nominees. | Relationship with the Subscriber | Whether major or minor (if minor state date of birth | Amount of share of deposit. |
|---|----------------------------------|--|-----------------------------|
| 1 | 2 | 3 | 4 |

Dated

Signature & Designation of
Subscriber.

Two witnesses to the Signature of the subscriber.

1. Name
Occupation
Address
2. Name
Occupation
Address

CHAPTER –XIX

Section II & Section 28 (c)

ELECTION OF A REPRESENTATIVE OF THE BOARD OF MANAGEMENT OF THE UNIVERSITY TO SERVE ON THE COMMITTEE CONSTITUTED TO RECOMMEND A PANNEL OF THREE PERSONS FOR APPOINTMENT AS VICE-CHANCELLOR.

1. When a vacancy occurs or is likely to occur in the office of the Vice-Chancellor, the Board of Management shall, in one of its meetings, elect, by simple majority of the members present and voting one of its members as its representative to serve on committee to be constituted in pursuance of Section 11 (1) of the Act for recommending the panel of names to the Chancellor for appointment as Vice-Chancellor.
2. In case the vacancy is likely to occur due to expiry of the term of a Vice-Chancellor such election should ordinarily be made three to six months before such date of expiry.
3. The procedure for dealing with this items of the Agenda will be the same as that in respect of any other item of the agenda, except that the Vice-Chancellor shall not attend the meeting when this item is considered by the Board.

CHAPTER-XX

EMOLUMENTS TERMS AND CONDITIONS OF SERVICE OF THE VICE-CHANCELLOR

Section 11 (4)

- (a) The Vice-Chancellor shall be appointed in the manner laid down by the Statutes and unless otherwise determined by the State Government, by the general or special order in that behalf, shall receive a salary of Rs. 25000/- per menses and also be eligible to receive dearness allowance at the rates admissible from time to time to the Officers of the State Government getting same pay. City Compensatory Allowance or any other allowance shall not be admissible to the Vice-Chancellor.

In case of appointment of an I.A.S. Officers on deputation as Vice-Chancellor dearness allowance at the rates admissible to the officers of Ail India Service shall be payable to him. Similarly in case of appointment of a State Government Officer on deputation, dearness allowance at the rates admissible in the State Government shall be payable and in case of appointment after retirement, the dearness allowance at the same rates shall be payable which is admissible from time to time to a State Government Officer receiving pay of Rs. 25000/- per month. The Vice-Chancellor shall, in addition, be entitled to free residence or Rs. 250/- per month in lieu thereof. The grounds of Vice-Chancellor's residence shall be maintained by the University."

- (b) The Vice-Chancellor shall not be entitled to benefits of the University Provident fund.
*“Provided that when any teacher or other employee of any University established under the Act, is appointed as Vice-Chancellor, he shall be allowed to continue to contribute to the Provident Fund to which he is a subscriber and the contribution of the University shall be limited to what the University to which he belongs and been contributing immediately before his appointment as Vice-Chancellor.”

- (c) The Vice-Chancellor shall be entitled to earn leave on full pay or full pay for 1/11th of the period spent on active service.

In addition to the leave noted above, the Vice-Chancellor shall be entitled, in case illness or on account of private affairs, to earn leave Without pay for a period not exceeding 3 months during the period of his three year tenure, provided that leave taken without pay may be subsequently transferred into leave on full pay to the extent to which leave may have become due.

- (d) The Vice-Chancellor will not have to enter into a written contract as required under section 26 (2) of The Act.

CHAPTER-XXI*

NUMBER, QUALIFICATIONS, EMOLUMENTS AND OTHER TERMS AND CONDITIONS OF SERVICE OF EMPLOYEES OF THE UNIVERSITY OTHER THAN THE VICE-CHANCELLOR

Section 28 (r)

1. Number and qualifications of employees of the University.

- (a) Number of teachers in each department and their qualifications shall be as recommended by the Academic Council and approved by the Board of management.
- (b) The number of other salaried employees of the University and its form and their qualifications shall be recommended by the Vice-Chancellor and approved by the Board.

2. Emoluments

- (a) The emoluments of the academic staff shall be such as may be approved by the Board of Management on the basis of the recommendation of the U.G.C., provided that no grants to meet any portion of the emoluments shall be admissible from the State Government unless their prior written approval to the proposed emoluments is obtained by the Vice-Chancellor and placed before the Board. Academic staff shall include Professors, Associate Professor, Assistant Professors and instructors and such other categories as may be recommended by the U. G. C. /I.C.A.R. and accepted by the State Government.
- (b) Emoluments of other employees of the University shall be as recommended by the Vice-Chancellor and approved by the Board.
- (c) Same as may be otherwise provided in the Act, or the statutes, the fixation of salary of the employees in University shall in the case of :-
 - (1) Officers and Teachers-rest with the Board of Management.
 - (2) Other employees with the Vice-Chancellor of the University.
- (d) The Board of Management or the Vice-Chancellor, as the case may be shall have the power to sanction a higher start than the minimum of the pay scale, accelerated increment Allowance, etc. as they deem fit.
- (e) The Board of Management shall in special cases have the power to create a post not covered by the above provisions.

3. Conditions of Service, Appointment, Suspension, Removal and Control :-

- (a) Contract of Service: Except in cases Government Servants on deputation, all employees of the University shall be required to enter into a written contract in accordance with the provisions under section 26 (2) of the Act in the form prescribed.
- (b) Every person appointed on probation against a permanent post, shall be medically examined at the cost of the University, in the manner prescribed by the University.

(c) Probation.

- (i) Every employee of the University, on his first appointment against a permanent post, shall be on probation.
- (ii) The period of probation shall ordinarily be two years unless the appointing authority has fixed it at less than two years. In such cases it may be extended from time to time, but in no case, shall exceed the period of two years.
- (iii) At the end of the probation period, the employee may be confirmed provided his work and conduct are found to be satisfactory. If he is not confirmed, his services may be terminated.

Provided that no such order of termination shall be passed except after notice to the employee concerned giving him an opportunity of explanation in respect of the ground on which his services are proposed to be terminated.

Provided also that if a notice is given before the expiry of the period of probation or during the extended period of probation, as the case may be, the period of probation shall stand extended until the final order of Board of Management/Vice-Chancellor, as the case may be are communicated to the employee concerned.

- (d) (i) Same as may be otherwise provided in the Act or the Statutes, appointment to and removal from office or any other kind of punishment, including the authority to withhold increment of employees of the University, shall rest with appointing authority.
- (ii) If the order of punishment is (1) by the Vice-Chancellor, the person affected shall have the right to appeal to the Board of Management and (2) by the Board of Management, the person affected shall have the right to request for a review by the Board subject to the provision under Section 27 of the U.P. Agricultural University Act.

*Approved by the Chancellor vide Letter No. E-3631/G. S. Dt. Sept 7, 1981

- (e) After confirmation, the Services of an employee of the University can be terminated only on the following grounds.
 - (1) Mis-conduct including disobedience of the orders of the appropriate authority.
 - (2) Commission of any act which in the opinion of the Board involved moral turpitude.
 - (3) Mis-appropriation of the funds or property of the University.
 - (4) Corruption.
 - (5) Physical and mental unfitness; and
 - (6) Abolition of post,
- (f) Every employee against whom disciplinary action is intended to be taken shall be given an opportunity of making a representation in writing and, if the authority dealing with the disciplinary action, considers it necessary, also in person.
- (g) The appointing authority can suspend an employee if he is considered to be guilty of any conduct requiring enquiry. However, in cases where Board of Management is the appointing authority, in any emergency, which in the opinion of the Vice-Chancellor (Kulpati)¹ requires immediate action to be taken he shall take such action as he deems necessary, and shall at the earliest opportunity report the action to the Board of Management.

During the period of suspension, the employee shall be entitled to get one-third to one half of his pay (including allowances) last drawn at the discretion of the sanctioning authority, However, if the case is not decided within six months, and the suspended employee is not responsible for the delay, he shall be entitled to get three fourth of his pay (including allowances thereafter during the period of suspension.
- (h) When an employee who was suspended, is finally reinstated, he shall get full pay unless the authority concerned has expressly ordered a deduction to be made for the suspension period as a punishment.
 - (i) A suspended person shall not be entitled to any leave for the period of suspension.
 - (j) An increment shall ordinarily be drawn as a matter of course but the concerned authority may withhold increment if the conduct or the work of the employee has not been satisfactory.
 - (k) Where an efficiency bar has been prescribed in a time scale of pay, the increment next above the bar shall not be given without the specific sanction of the authority concerned.
 - (l) The employee shall devote his whole time to the service of the University and shall not engage in any trade or business or take active part in politics.

- (m) The employee during the period of service of the University can apply for a job outside the University without restriction on number of such applications subject to the following conditions :-
- (i) Staff members are not permitted to apply for a job outside the University directly. Such applications shall be submitted to the Vice-Chancellor through proper channel for onward transmission.
 - (ii) All such applications should reach the office of the Vice-Chancellor well in time.
 - (iii) In the event of his decision to take appointment elsewhere he may be allowed to take such appointment for a period not normally exceeding two years, and his lien be maintained in the University for the said period.
 - (iv) The vacancy may be filled by making an appointment or else the immediate subordinate on the staff be entrusted to discharge the functions of the vacant post in addition to his own duties for which he may be allowed such allowances as may be decided by the Board.

4. Service Records (Character Rolls)

The records of service and activities of the employees of different categories shall be maintained in the Vice-Chancellor's office in the manner prescribed by the Vice-Chancellor. Adverse remarks entered in the service record or character roll shall be communicated to the employee in writing.

5. Leave Rules

The statutes relating to leave shall apply to all employees of the University except those Government servants whose services have been placed at the disposal of the University on foreign service.

- (a) **Right to Leave** :- Leave cannot be claimed as a matter of right and when the exigencies of service so demand leave of any description may be refused or the employee may be compulsorily recalled from leave by the sanctioning authority.
- (b) **Earning of Leave** : Leave shall be earned by period spent on duty.
- (c) **Commencement and Termination of Leave** :
Leave ordinary begins from the date on which leave as such is actually availed of and ends on the day preceding on which duty is resumed or if duties are relinquished or resumed in the afternoon the leave shall commence or end respectively on the following days. Sunday or other holidays of University vacation may be prefixed as well as suffixed to leave with the permission of granting authority.
- (d) The power of granting all kinds of leave except casual leave to officers of the University and teachers will rest with the Vice-Chancellor and in the case of other employees with the Sectional Heads. The earned leave shall be sanctioned as per specification :
 - (i) Up to 15 days
Directors/Deans/Head of Deptts.
 - (ii) Up to 60 days
Vice Chancellor
 - (iii) beyond 60 days
Board of ManagementCasual leave to the Deans, Directors and officers of the University will be sanctioned by the Vice-Chancellor and to other members including teachers by the Dean, Directors and Sectional Heads Concerned.
- (e) Following kinds of leave shall be admissible :
 - 1. Casual leave
 - 2. Earned leave
 - 3. Half-average pay leave

4. Extraordinary leave
5. Maternity leave
6. Medical leave

1. **Casual leave** : An employee of the University shall be eligible for 14 days casual leave in each calendar year. This leave cannot be carried over to the next year. Sundays, holidays and non-working days falling during the period of casual leave shall not be counted as casual leave.
- * 2. **Earned leave** : An employee of the University shall earn leave on full pay in respect of period spent on duty and the earned leave admissible to such an employee shall be one eleventh of the period spent on duty, provided that when the total of his earned leave amounts to three hundred days he shall cease to earn such leave. Provided further that the maximum period of earned leave that may be granted at a time shall be one hundred and twenty days if spent in Asia, and further that earned leave may be granted exceeding a period of one hundred and twenty days but not exceeding one hundred and eighty days if the portion thereof is spent outside Asia, but the period of such leave spent in India shall not in the aggregate exceed the limit of one hundred and twenty days.
3. **Half average pay leave** : All the employees of the University shall be entitled to leave on half-pay up to one twenty second of the period spent on duty.
4. **Extra-ordinary leave** : In case of genuine necessity and when no other leave is due, leave without pay may be granted subject to the conditions to be specified at the time of granting the leave.
- **5. **Maternity leave** : The female employees of the University shall be entitled to 180 days maternity leave at the time of delivery of child. This will be in addition to all other leave available.
6. (a) **Leave on a Medical Certificate for permanent Employees** :- Permanent employee of the University may be granted leave on Medical Certificate not exceeding 12 months in all during his entire service. The leave on medical certificate together with earned leave, if any shall not exceed eight months at a time. Such leave shall be given on production of a certificate from such medical authority as the Vice-Chancellor may by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.
Leave on medical certificate will be admissible to permanent employees subject to the condition that no leave may be granted under this statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employees will be fit to return to duty on the expiry of the leave applied for.
- (b) **Leave on Medical Certificate for temporary employees** :- A temporary employee of the University may be granted on medical certificate not exceeding four months in all during his entire service. The leave on medical certificate together with earned leave, if any shall not exceed eight months at time. Such leave shall be given only on production of certificate from such medical authority as the Vice-Chancellor may, by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.
Leave on medical certificate will be admissible to temporary employees subject to the following conditions
 1. The post from which the University employee proceeds on leave is likely to last till his return to duty.
 2. No leave may be granted under this Statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employee will be fit to return to duty on the expiry of the leave applied for.
- (c) The Board of Management may, in special cases, decide to send any of its academic staff for special study of research abroad or to any place in India on such terms and conditions as it considers fit.

* शासनादेश सं० सा-4-393 / दस-99-200 / 88 दिनांक: 1 जुलाई, 1999

** शासनादेश सं० जी-2-2010 / दस-2006-210 / 79 दिनांक: 08 दिसम्बर, 2008

6. Study Leave :

The study leave to teacher/scientific staff of the University for higher degree shall be governed as follows :

- (a) He shall be entitled to leave on full pay for the period of the degree programme at this University for under-graduate course four years, for post graduate course two years and for Ph-D. course two years. A teacher/scientist of the University will be entitled for study leave for the degree programme for the prescribe period at any other University in the country on payment of the difference of his full pay at this University and the fellowship/scholarship, if any being drawn by him at that University.
- (b) Only those teacher/scientific staff of the University who have completed at least 5 years of the service will be entitled for study leave for the purpose indicated in (a) above.
- (c) The incumbent going for degree programme shall be required to sign a bond for a period of 3 years, if he goes for a period of one year or less than one year and a bond for 5 years if he goes for more than one year. (d) A substitute will be appointed if necessary.
- (e) The incumbent will be allowed to contribute towards provident fund as permissible under rules as if he was on duty, The University's contribution will also be made.
- (f) No body will be allowed 'STUDY LEAVE' more than once through out his service.

* 7 Age of Retirement

- (i) The age of super-annuation for all classes of employees of the University shall be 60 (sixty) years. In no case extension or re-employment will be given to any of its employees.

*** Provided further that if the date of superannuation of an employee falls due on any date during the currency o the month then such employee shall retire on the last date of the respective month.

- 7 a (ii) The age of super annuation of teachers/scientists of the university shall be 62 years after 1.7.2003. In no case extension or reemployment will be given to any of its employees.

****“Provided that if the date of superannuation of a teacher does not fall on June 30, the teacher shall continue in service till the end of the academic session i.e. June 30, following and he will be treated on re-employment from the date immediately following the date his superannuation fell date immediately following the date his superannuation fell June 30, following.”

*Chancellors notification No. 17490/G. S. dt. 27-11-1981

**Chancellors notification No. E-5132/G. S. dt 5.5.03

***Chancellors notification No. E-287/G. S. dt. 15.1.1996

***Chancellors notification No. E-216/G. S. dt. 11.1.2005

**Subrule 7 (a)

1. “The employees of the University, who are appointed and made permanent whole time regular employees on the posts approved by the Government/Board of Management, if opt to be retired at 58 years of age, shall be entitled for pension, Death-cum-Retirement Gratuity, Family Pension and General Provident fund and those who opt to be retired at the age of 60 years shall only have the facilities of Pension, Family Pension and General Provident Fund as per Govt. rules enforced from time to time for their employees.”
2. Assessment of retirement benefits as already applied and as modified from time to time for Government employees shall be applicable. These facilities, besides the other general provisions shall be applicable with the the conditions and the limitations of Govt. order No. 1009/12-8-400 (19)/84, dated 10.9.1984 and No. 4026/12-8-400 (19)/84, dated 19-12-1984

Traveling and Halting Allowances

Section 28 (w)

1. (i) When an officer or servant of the University travels on University business, the rates of traveling and halting allowances admissible to him will be the rates prescribed by the Uttar Pradesh Government under the Financial Hand book, volume-III, for a Government servant drawing the same pay.

- (ii) The Vice-Chancellor may, in the interest of the University and after fully satisfying himself about the genuineness and exigency of the situation, authorise any employee to travel by air.
2. The University employees be allowed mileage allowance while travelling by a University vehicle at the same rates at which it is admissible to a Government servant.
3. No traveling allowance shall be payable by the University for any journey if the expenses for the same have been paid by any other source.
4. In any case not covered by these Statutes, the Board of Management shall decide what allowance shall be payable.

CHAPTER-XXIII*

ADMISSION OF STUDENTS TO THE UNIVESITY AND THEIR ENROLMENT AND CONTINUANCE AS SUCH.

Section 28 (m)

1.
 - (i) Candidates shall be admitted every year to various courses offered by the University in accordance with the regulation framed by the Academic Council.
 - (ii) The number of students to be admitted in various courses shall be determined in advance by the Academic Council.
 - (iii) Admission requirements to various courses shall be governed in accordance with regulations framed by the Academic Council.
 - (iv) Subject to reservations, concession/ weight age as may be allowed from time to time, the manner of selection for admission shall be by merit on the basis of marks obtained at the qualifying examination or any written competitive test as may be adopted by the University from year to year and published in the prospectus information Bulletin.
2.
 - (i) The Kulsachiv shall maintain a register of all students reading for a degree or diploma of the University.
 - (ii) The Registrar shall contain, apart from other information the following essential particulars, in respect of each student :
 - (a) The name of the students in full (in Block Capitals).
 - (b) Name of examinations passed, the institutions from which and the year in which passed.
 - (c) Date of birth as recorded in the High School Certificate or equivalent.
 - (d) The year of admission to and of leaving any college.
 - (e) Every pass or failure in a University Examination.
3. In case of students joining this University on migration from some other University, registration shall be effected only after migration certificates are submitted.
4. The enrolment of students will be done by registration at each academic session/semester. A candidate shall be considered as enrolled only when he has paid the prescribed fee and has been duly registered by the Kulsachiv.
5. The Identity number of a student shall be the University Registered/Enrolled number during the course of study under the University.
6. The continuance of a student in the University shall depend upon satisfactory conduct, keeping up certain level of academic performance, class attendance and requirements of discipline as prescribed or as may be prescribed in the Regulations and also on regular payment of dues of the University.

CHAPTER-XXIV*

COURSES OF STUDY FOR DEGREES AND DIPLOMAS OF THE UNIVERSITY.

Section 28 (n)

- 1 (i) The courses of studies for various courses shall be such as may be laid down by the Academic Council from time to time.
- (ii) The authority to alter a particular course of study shall also lie with the Academic Council.
- (iii) While adopting or altering the courses of studies, the Academic Council shall take into consideration the recommendations of the respective Boards of Faculties.
- (iv) Each course shall carry credits as approved by the Academic Council. The credit rating of each course shall be such as may be prescribed in the Regulations. The actual requirement for various degrees and diploma of the University shall be fixed in terms minimum credit requirements made up of approved courses.
- (v) In addition, the Academic Council may prescribe a thesis by research as part of the requirements for any of the degrees or diplomas of the University. Details of same requirements shall be such as may be laid down in the Regulations.
- (vi) The research work for the degrees and diplomas of the University may be completed at the University or in an institution approved for the purpose by the Academic Council. Where the research has been conducted in an institution other than the University, it may be submitted as a thesis to the University in partial fulfillment of the degree or diploma concerned.

CHAPTER-XXV*

CONDITIONS UNDER WHICH STUDENTS SHALL BE ADMITTED TO THE DEGREES, DIPLOMAS OR OTHER COURSES AND TO THE EXAMINATION OF THE UNIVERSITY AND SHALL BE ELIGIBLE FOR THE AWARD OF DEGREES AND DIPLOMAS

Section 28 (o)

1. The conditions under which students shall be admitted to the degrees, diplomas and other courses shall be such as may be laid down in the Regulations
2. Detailed procedure of examination and conditions of eligibility for the examination and conditions of eligibility for the award of degrees and diplomas shall be as laid down by the Academic Council in the Regulations.
3. (a) Degrees and diplomas shall be conferred either at a convocation or otherwise and may be received in person or in absentia. A special convocation may be held, if necessary, with the prior approval of the Kuladhipati.
- (b) Procedure of holding and conducting convocations and other requirements shall be as may be prescribed by regulations from time to time.

CHAPTER-XXVI*

CONDITIONS OF RESIDENCE OF THE STUDENTS OF THE UNIVERSITY AND THE LEVYING OF FEES FOR RESIDENCE IN HOSTELS MAINTAINED BY THE UNIVERSITY

Section 28 (p)

1. Subject to the approval of the Board of Management, the Kulpati shall, on the recommendation of Dean of Students Welfare, determine by framing rules regarding the conditions of residence of the students of the

- University, provision of cafeteria and other food services, observance of discipline in the hostels and colleges and other allied matters.
2. Admission to and continuance in the hostels shall be restricted to the registered students of the University in accordance with the rules framed in this behalf by the Kulpati subject to the approval of the Board on the recommendation of the Dean of Student Welfare.
 3. The Kulpati, subject to the approval of the Board shall determine, by rules framed on the recommendation of the Academic Council, extension of the Advisory system to the hostels and the role and the functions of the academic staff in this connection.
 4. (a) Any boarder violating hostel discipline, disobeying the instructions of hostel authorities, found guilty of immoral conduct or disorderly behavior or taking recourse to ragging may be removed from the hostel under the orders of Dean of students welfare with the concurrence of the Dean of the Faculty concerned. Before passing such orders, the concerned boarder may be given an opportunity to show cause why he should not be removed from the hostel.
(b) When a student is removed from the hostel under the provisions of sub para (a) supra, he shall also be liable for expulsion from the college, the nature and gravity of offence so warrants, under the orders of the Kulpati
 5. Any loss or damage caused to the hostel/University property by any student shall be recovered from the person responsible for such loss or damage and in case such loss or damage is caused by the concerted action of a group of students and it is difficult to identify the offenders who directly caused such loss or damage, collective fine may be imposed on all the them under the orders of the Kulpati.

CHAPTER-XXVII*

RECOGNITION AND MANAGEMENT OF HOSTELS NOT MAINTAINED BY THE UNIVERSITY.

Section 28 (q)

1. In the event of non-availability of accommodation in the hostels maintained by the University, students may also be permitted to reside at such privately maintained places as would provide living comforts, sanitation and proper atmosphere of study.
2. Such residences shall be inspected by the Dean of Students Welfare who shall make necessary recommendations to the Kulpati in regard to the suitability.
3. The Dean of Students Welfare shall issue a formal certificate of recognition to the persons maintaining the building as a hostel or a lodge for residence of students, after obtaining the approval of the Kulpati. The Certificate shall be displayed properly in the premises.
4. The Dean of Students Welfare shall pay frequent visit to these places to satisfy himself that the minimum conditions in regard to residential comforts, sanitation and atmosphere for study are observed and maintained by the owners and the students.
5. A list showing the location, nature and cost of accommodation available in the recognised places shall be maintained in the office of the Dean of Students Welfare for the guidance of students.
6. The Dean of Students Welfare shall maintain a register containing up-to date list of the residential address, room number etc. of each student of the University living in private recognised hostels.