



Internal Quality Assurance Cell (IQAC)

Banda University of Agriculture & Technology, Banda-210001, U.P.

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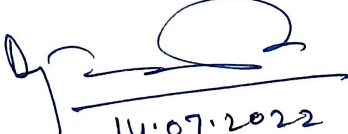
Proceedings of Internal Quality Assurance Cell (IQAC) meeting held on 14th July, 2022 at 3.00 PM in the VC Committee Room

A meeting of Internal Quality Assurance Cell (IQAC) held on 14th July, 2022 at 3.00 PM in the VC Committee Room. The following members were present in the meeting:

1. Prof. N.P.Singh, Vice Chancellor	Chairperson
2. Dr S.K.Singh, Registrar	Member
3. Dr. G. S. Pawar, Dean CoA	Member
4. Dr. A. K. Srivastava, I/C Dean CoH	Member
5. Dr.Sanjeev Kumar, Dean CoF	Member
6. Dr. Vandana Kumari, Assoc.Dean, CoCS	Member
7. Dr. Divya Chaudhary, Associate Professor & Head, Pt J.N.PG College, Banda	External Member
8. Dr. Rakesh Pandey, Professor/Academic Incharge, CoA	Member
9. Dr. Rakesh Kumar, Assistant Professor/Academic Incharge, CoH	Member
10. Dr. Avanish Sharma, Assistant Professor/Academic Incharge, CoF	Member
11. Dr. Saurabh, Assistant Professor/Academic Incharge, CoCS	Member
12. Dr. Dharmendra Kumar, Professor /Chief Hostel Warden	Special invitee member
13. Dr. Abhishek Kumar Yadav, Assistant Professor (Physical Education)	Special invitee member
14. Dr. Anand Kumar Chaubey, Professor/ Coordinator NSS	Special invitee member
15. Dr Ajay Kumar Singh, Director/Coordinator of IQAC	Member Secretary


Dr Ajay Kumar Singh, Director/Coordinator of IQAC, welcomed Hon'ble Vice Chancellor, the Chairperson of the IQAC committee and all other members. He briefed the members about IQAC and mentioned that for performance evaluation, assessment, accreditation and quality up-gradation of Higher Education Institutions (HEI) the NAAC had proposed that every accredited institution should have an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. The Chairperson allowed the discussion on the agenda items one by one and following actionable points emerged from the meetings:

1. Format of online feedback form for different stakeholders (Students, Teachers, Alumni, and Parents) should be finalized as per UGC /ICAR norms after consulting Registrar, Deans and Academic Incharges of all constituted colleges. **(Action: Coordinator IQAC/Registrar)**
2. Reforms in existing examination pattern should be done after consulting Registrar, Deans and Academic Incharges of all constituted colleges. **(Action: Registrar)**
3. For capacity building and up scaling the teaching faculty, regular faculty development programme (FDP) should be organized online in various aspects particularly on teaching skills and research project formulation and handling. **(Action: Director, Training and Placement)**
4. At least one smart class per academic year should be developed in each college for up scaling college classrooms for effective teaching learning process. **(Action: All Deans)**
5. Academic sports activities calendar should be prepared by Dr. Abhishek Kumar Yadav, I/C Sports activities in the beginning of each academic session and there should be regular sports activities for students to promote indigenous sports like Khokho, Kabbadi, Tug of war etc. Indoor game facilities in each hostel must be ensured by hostel warden and I/C Sports Activities. **(Action: Dr.Abhishek Kumar Yadav and Chief Hostel Warden)**


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6. External member of IQAC Dr. Divya Chaudhary, Associate Professor and Head emphasized on improvement in library services like subscription of online journals, national and international magazines, new text books related to subjects and e-books and it should be done on priority basis. Hon'ble Vice Chancellor has directed the library committee to expedite in execution of direction made by library committee for extension of library premises, purchase of more furniture and basic items for library. **(Action: I/C Library)**
7. For digitalization of administrative and academic activities of university, it was directed by committee that software should be procured and used for salary/pay slips. Academic Management System (AMS) is already initiated and there is need to use AMS system in its full potential in all academic activities. **(Action: Registrar)**
8. On line parent-teacher meeting should be started by each colleges and there should be one on-line meeting of parents- teacher during advisor-advisee meeting on Saturday and report should be submitted to Dean of respective colleges by concerned advisor by the end of academic semester. **(Action: Concerned student's advisors)**
9. The existing medical facilities for students/staff in the university must be scaled up. Separate vehicle cum ambulance for students/staff should be allotted for facilitating student's medical needs and exigency. **(Action: Dr. Avanish Sharma, I/C Transport)**
10. Every department should organize at least one training/seminar/workshop/conference/webinar etc. in their subject area for disseminating knowledge/technologies to the stake holders. **(Action: All the head of the Departments)**
11. For different official work and students activities like education tour, vehicle/taxi/bus should be outsourced for smooth functioning of academic activities. **(Action: Dr. Avanish Sharma, I/C Transport)**
12. For enhancing student's language proficiency, new language courses (French/German/Spanish) should be started along with English course in online mode. **(Action: Dr. Punam Pandey, I/C Language Course)**

Meeting ended with concluding remark of Hon'ble Vice chancellor and vote of thanks by Registrar.


Director, IQAC 14.07.2022
BUAT, Banda

CC to

1. PA to VC, for kind information to HVC
2. Registrar BUAT, Banda
3. Dean CoA/ CoH/ CoF and Asso. Dean CoCs
4. Concerned persons